



STUDENT RESPONSIBILITIES AND CODE OF CONDUCT

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INTRODUCTION

St John's Medical College is committed to protecting the rights of students which include providing a safe and secure environment for learning and be treated with dignity and respect.

BROAD GUIDELINES

To be able to provide this we also expect the following responsibilities from our students.

1. **Attend classes regularly and on time:** Students are expected to attend all theory and practical classes, and clinics regularly and without fail. They are expected to be punctual at all times.
2. **Treat the Faculty, wardens, other staff, and all students with respect.**
3. **Treat patients and their relatives with respect and in a professional manner.**
4. **Always display their ID cards and cooperate with security personnel for temperature checks etc**
5. **Strictly abstain from drugs, alcohol and smoking: Students if found consuming or in possession with drugs are liable to be suspended immediately and may be liable for prosecution.** Drinking and smoking in the hostel rooms and campus are strictly prohibited and may elicit disciplinary action.
6. **Bullying and Ragging are strictly prohibited:** Inflicting physical/ psychological distress on other students or staff is prohibited and may be construed as ragging. Students involved in ragging will be liable to expulsion from the college in addition to criminal prosecution.
7. **Be sensitive** towards other students with regard to gender, religion, origin, ethnicity, social class, and language spoken, and not pass any derogatory or insulting remarks that may hurt the sentiments of others. St John's Medical College does not distinguish anyone based on the above and expects the same from all the students also.
8. **Phones and social media:** Students are expected not to use their mobiles during a lecture or practical. Further, it is advisable that they restrict their time on social media and gaming sites as they will have a tight schedule of classes and a packed curriculum.
9. **Plagiarism and copying:** Students are always expected to hand in original work for their assignments and not copy from other students and the internet. Copying during examinations is strictly prohibited leading to suspension.
10. **Dress code:** All students are expected to be clean, neat and properly dressed. They shall observe modes of dress and personal grooming appropriate for a medical college.
11. **Criminal and other activities: Threats of violence, stealing, damage to college and hostel property are strictly prohibited.**
12. **Students staying in the hostels will strictly follow the rules of the hostels and obey the wardens at all times.**

I) ACADEMICS

Attendance

St John's Medical College is affiliated to The Rajiv Gandhi University of Health Sciences. Currently, a Competency Based Medical Education (CBME) curriculum has been mandated by the National Medical Commission (NMC) which is being implemented from the batch of 2019 onward. This curriculum requires that formative assessments be held throughout the academic year in addition to the summative assessments held at the end of each academic year. This entails that the student attends classes regularly and punctually. The students are expected to attend all theory and practical classes, and clinics regularly. *The students require at least 80% attendance in Theory and Practical classes separately in order to be eligible to appear for the University examinations in each phase.*

It is therefore advised that students attend all classes without fail so that in case of a medical or family emergency, they do not fall below the attendance requirement of 80%.

Internal assessments

Internal assessments are planned and held during each academic phase. Usually, 3 internal assessments are held in each phase in all the concerned subjects and consists of a theory paper and a practical/clinical examination. The third internal assessment, also known as 'preliminary', is held in the pattern of university examination.

It is compulsory for the student to appear for all the 3 internal assessments. Further, the student should obtain at least 40% marks in theory and practical separately and 50% in combined Theory and Practical in order to be eligible to appear for university examinations. An average of all 3 internal assessments will be taken to calculate eligibility. At the discretion of the dean and departmental heads, one remedial examination may be held in the end, if any student fails to attain eligibility from the 3 internal assessments.

Please note that if a student does not fulfill either attendance or Internal assessment (even after remedial) he/she may not be eligible to appear for the university examination.

University examinations

The university examinations are planned and conducted by the RGUHS University. The pattern consists of theory paper(s) and practical examinations. Soon after the I MBBS examination, a resit examination is held for the failed candidates. Students who pass the resit examination are allowed to join the II MBBS course along with the rest of their batch. Those who fail the resit examination also, will have to take the examination with the next academic batch after one year.

From the 2nd year onward, students are allowed to proceed to the next phase even if they do not pass all the subjects of that phase. However, it is necessary to pass all subjects of a phase in order to be eligible to appear for the examination of the next phase. Students who fail need to prioritize their time to prepare for the backlog of examinations of the previous phase without missing too

many classes from the year they are currently in. The departments will extend support and help to such students who have failed in the subjects. *Students are expected to approach the departments to seek help and additional training if any to prepare for the examinations.*

Progress reports

A progress report of each student will be sent to the parents/Guardian from the Dean's office after each Internal assessment. The report will contain the attendance procured by the student in that term as well as the marks obtained in the internal assessment examination. Similarly, a report of the results obtained in the university exam will also be sent from the Dean's office after each university examination.

Certifications

As part of the CBME curriculum, there are certain 'certifications' to be mandatorily fulfilled by the students and entered in their log books. This is a requirement to be able to appear for the university examinations. These certifications are planned in advance by the concerned departments and all students are expected to attend these sessions without fail. These sessions will not be repeated if missed by the students.

Early clinical exposure

During I MBBS, there are sessions of early clinical exposure wherein the students are given an opportunity to visit the clinics and interact with patients. This is a unique experience which enriches the learning of the basic subjects and should not be missed by the students under any circumstances.

Plagiarism and copying

Students are always expected to hand in original work for their assignments and not copy from other students and the internet. Copying during examinations is strictly prohibited and will lead to suspension.

AETCOM

The CBME curriculum also includes sessions during each phase of MBBS involving 'Attitude and Communication', also known as AETCOM sessions. Attendance in these sessions is mandatory and will be submitted to the university before the examinations.

Electives

The students will have two elective postings of 4 week each after the III MBBS examination before starting the Final MBBS course. These elective postings are compulsory and have to be fulfilled for the completion of the course.

Rural programs of Community Medicine Department

The department of Community medicine organizes two unique rural programs for MBBS students called Rural Orientation Program (ROP) and Community Health Action Program during the I and

II years of MBBS respectively. This is a unique opportunity for students to visit rural centers for a duration of 1-2 weeks. It is compulsory for students to attend these programs.

MBBS Coordinators

In order to coordinate the academic time tables and implementation of the curriculum, course coordinators are appointed at each phase of MBBS who will serve as the contact person for all the students regarding academic matters. In addition, students (in I MBBS) will have their own mentors within each department with whom they can discuss their academic performance and other matters.

I MBBS Coordinator: Dr Anita Bijoor, Professor and Head of Biochemistry

II MBBS Coordinator: Dr Mangala Rao, Associate professor of Pharmacology

III MBBS Coordinator: Dr Deepthi Shanbhag, Associate Professor of Community Medicine

Final MBBS Coordinator: Dr Geetha Francis, Associate professor of General Medicine

II) RESPONSIBILITIES AND DUTIES OF MBBS STUDENTS

St John's Medical College is committed to protecting the rights of students which include providing a safe and secure environment for learning and be treated with dignity and respect. To be able to provide this we also expect the following responsibilities from our students.

Punctuality: Students are expected to be punctual and regular to classes and also to examinations.

Vacation and Leave: Students are expected not to miss classes due to personal reasons such as family engagements, weddings and functions. Any absence from classes will be with loss of attendance. Any absence due to medical reasons must be supported by a legitimate medical certificate. *The required attendance of 80% must be fulfilled at all times irrespective of the reasons behind the absence.*

Students are requested to plan their vacations only during the holidays and vacation declared by the college.

Conduct and behavior

Students are expected to treat the Faculty, wardens, other staff, other students, patients and their attendees with respect.

Substance abuse

Students are expected to strictly abstain from drugs, alcohol and smoking.

Students if found consuming or in possession with drugs are liable to be suspended immediately and may be liable for prosecution.

Drinking and smoking in the hostel rooms and campus are strictly prohibited and may elicit disciplinary action.

Ragging

Inflicting physical/ psychological distress on other students or staff is construed as ragging and is strictly prohibited. Students involved in ragging will be liable to expulsion from the college in addition to criminal prosecution.

Each year the senior students are addressed by the Director and Dean and an undertaking is taken by the students that they will not indulge in ragging. Similarly, the incoming batch of new students are also sensitized towards ragging and the details of the anti-ragging committee are provided to them.

Discipline

Any act of indiscipline in the classrooms, wards, hospital, campus and hostels will not be tolerated. If a formal complaint is received regarding any act of indiscipline, a disciplinary committee will be formed by the Dean and appropriate penalty will be awarded to the students as recommended by the committee. This committee will comprise of the Vice deans and student representatives.

ID Cards

Students are expected to always display their ID cards and cooperate with security personnel for temperature checks etc.

Dress Code

Students are expected to be properly groomed and wear formal clothing. They are expected to wear laboratory aprons and scrubs if required by the departments.

Phones and social media

Students are expected not to use their mobiles during a lecture or practical. Further, it is advisable that they restrict their time on social media and gaming sites as they will have a tight schedule of classes and a packed curriculum.

Students are also expected to be sensitive towards what they post on social media. They must ensure that civility and decency should be maintained at all times.

Hostel rules

Students staying in the hostels are expected to familiarize themselves with the hostel rules and will strictly follow the same and obey the wardens at all times

III) MENTORS AND STUDENT COUNSELLOR

St John's Medical College has a mentorship program wherein the students are assigned mentors among the faculty for the entire duration of the course. The students are expected to meet with the mentors on a regular basis to discuss matters pertaining to their studies, performance or any other issues.

The college also has a full-time student counsellor who may be contacted at any time during the working hours and may be met with a prior appointment.

If there is any urgent matter like anxiety, depression, suicidal thoughts etc, the student must immediately seek help from the warden/counsellor/psychiatry department.

Any serious matter pertaining to physical health/mental health may be communicated to the vice dean/dean who may in turn inform the parents, if necessary, on a case to case basis.

Any admission to the hospital will also be informed to the Vice dean/ Dean who may further communicate the same to the parents.

The parents/Guardians are requested to share information pertaining to health issues of their child/ward with the staff clinic/Dean's office at the time of admission or later as the case may be, so that the wardens/faculty are aware of any medical issues that the student may have.

Details of Student Counsellor

Mrs Sangeetha, Room No 213, First Floor, Robert Koch Bhavan (College Building), SJMC
Telephone Number (Office)- 080 49466119

SEXUAL HARASSMENT

Any matter that may be construed as 'sexual harassment' should be brought to the notice of the Internal Committee which will look into the matter with due procedure. The details of the committee members is given in the brochure.

GRIEVANCE COMMITTEE:

St John's Medical College does not distinguish anyone based on regard to gender, religion, origin, ethnicity, social class, and language spoken, and expects the same from all the students also. Any student subjected to any such insult may raise the matter with the grievance committee which consists of the Vice deans, Registrar and the President of the student committee.

IV). SCHOLARSHIPS

These are available at St. John's Medical College for MBBS students (on a means – cum-merit basis)

Scholarships at St. John's

Rs. 4,50,000/- to Rs. 5,00,000/-

- St. John's Medical College Management Scholarships : 3 scholarships
- Dr. Anil Ddungdung Memorial Batch of 1991 scholarship
- Michael and Lily Menezes scholarship

Rs. 1,00,000/- to Rs. 1,50,000/-

- Friends of St. John's /North American Chapter of St. John's Alumni Association Scholarship – 3 scholarships
- Bishop Sebastian Mankuzhikary Memorial scholarship
- St. John's Alumni Association 2018-EC Scholarship-2 scholarships for three consecutive committed years.
- SJMC MBBS batch of 1994 Silver Jubilee Scholarship

Additionally, there are 5 scholarships, each of Rs. 25,000/- to <Rs. 1,00,000 and 24 scholarships, each below Rs. 25,000/-

Government Scholarships

- In addition, the NSP (National Scholarship Portal) scholarships are available for students belonging to six notified religious minority communities – Christian, Muslim, Sikh, Buddhist, Jain and Parsi. NSP Code for St. John's Medical College (Medical) : C-40453
- The SSS (State Scholarship Portal) scholarships are available for students who are permanent residents of Karnataka, belonging to SC, ST, OBC categories with at least 50% marks in the previous qualifying exam with family income not exceeding Rs. 2,50,000/-

For further information on how to apply for St. John's scholarships or government scholarships, please enquire with St. John's Academic section.

Other Scholarships

There are several other scholarships from external agencies and institutions:

- Muthoot M George Higher Education Scholarship for students hailing from Kerala, Delhi, Maharashtra, Karnataka and Telangana. Additional information available on <https://scholarship.muthotgroup.com/>
- Nationwide Education and Scholarship Test (NEST Senior)
- HDFC Bank Educational Crisis Scholarship
- Dr. Abdul Kalam Scholarship for Medical/Engineering Aspirants
- Swami Vivekananda Merit Cum Means Scholarship for Minorities

For further details contact: Asst. Registrar, SJMC