

ST. JOHN'S NATIONAL ACADEMY OF HEALTH SCIENCES
BANGALORE 560 034



ST. JOHN'S MEDICAL COLLEGE

**Admission to Certificate Course in Health Care Administration
(CHCA)
Academic Year: 2018-2019**

INFORMATION AND INSTRUCTIONS

1. CHCA ADMISSION:

Admission of the Provisionally Selected candidates to the CHCA Course will be held on **25th & 26th July 2018**.

Reporting Time : 8.30 am.

Venue: Admissions' Office, Ground floor, St. John's Medical College

Selected candidates who do not report for admission on the above dates will have forfeited their seats.

i. Admission protocol:

Step 1: Selected candidates shall report to the **ADMISSIONS' OFFICE**, Ground Floor, St. John's Medical College at 8.30 am, give an acceptance letter, and obtain the **ADMIT SLIP**.

Step 2: Proceed to the **ACADEMIC SECTION**, located diagonally opposite to the Admissions' Office, and submit the Admit Slip. Candidates shall diligently follow the instructions given by the Academic section.

ii. Candidates shall ensure that all the original documents required are handed over to the Academic Section.

- 10th Standard marks card
- 12th Standard marks card
- Other Qualifying Certificates

iii. After the completion of the Academic Section procedures, the candidates shall proceed to the fee payment counter at the Accounts Section for the payment of fees.

iv. The candidate shall pay the fees by 4.00 pm on the day of admission. Any candidate failing to pay the fees by 4.00 pm on 26th July 2018 will forfeit the seat.

v. The candidates are then required to meet the Director and the Dean in their respective offices for their approval.

vi. The candidates are required to place an order for the uniform on the day of the admission. The cost of the uniform is Rs. 2000/-.

Venue: MHA office, 4th floor, St. John's Medical College.



2. HOSTEL ACCOMMODATION: (Subject to availability)

Candidates requiring hostel accommodation on Campus should apply to the Associate Director, St. John's Medical College, during the office hours on **the day of the admission.**

Candidates who have obtained hostel accommodation are required to occupy their hostel rooms by 4:00 PM on Monday, the 27th August 2018, the latest.

3. INAUGURAL CEREMONY & ORIENTATION PROGRAMME

The parents/guardians are expected to attend the Inaugural Ceremony and the Orientation Programme.

a. Inaugural Ceremony

Date: 28th August 2018 (Tuesday)

Time: 9.30am

Venue: Main Auditorium, St. John's National Academy of Health Sciences

(The students and their parents are to be seated in the Auditorium by 9:00 am for the Inaugural Ceremony. Attendance for all courses will be marked from 09.00am on 28th August 2018.)

b. Orientation Programme

Date: 28th August 2018 (Tuesday)

Time: 10:45 am

Venue: College Building, St. John's Medical College.

(Classes will commence immediately after the Orientation Programme).

19 July 2018

**Rev. Dr. Paul Parathazham
DIRECTOR**



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ST. JOHN'S MEDICAL COLLEGE

Certificate Course in Health Care Administration (CHCA) 2018-2019

Provisional list of Selected candidates for the admission to the CHCA Course at St. John's Medical College Bangalore, for the academic year 2018-2019.

APPL. NO.	NAMES
2	Sr. Joly K. P. (Sr. Sushmita)
3	Sr. S. Sahaya Xavierammal
4	Sr. Shymol Sebastian (Shymi)
6	Fr. Joice Jose Jose Nandikunnel
7	Sr. Kokumanu Jyothi
8	Sr. Monthi Monica Pinto
9	Sr. Jessy Rapheal
10	Sr. Shanthy Mary Dsouza

FEE DETAILS:

Annual Fee will have to be paid in full at the time of admission.

With Hostel Accommodation on Campus	Rs. 1,15,970.00
Without Hostel Accommodation	Rs. 64,600.00

Mode of Payment:

- 1) Demand Draft in favour of "St. John's Medical College" payable at Bangalore
- 2) Payment through Bank Card
- 3) Online transfer NEFT/RTGS

St. Johns Medical College Bank details:

Bank Name	: Bank of Baroda
Branch	: Johnnagar Branch
A/c No.	: 05210200000212
IFSC Code	: BARB0STJOHN (Fifth Digit is zero)

(Details of UTR Number to be Mailed to accounts.sjmc@stjohns.in)

- 4) Payment in Cash will not be accepted

19 July 2018




Rev. Dr. Paul Parathazham
DIRECTOR